

08 NCAC 21 .0105 FEDERAL POLITICAL COMMITTEE REPORTING

(a) A federal political committee that makes a contribution as defined in G.S. 163-278.6(13) to a North Carolina political committee pursuant to G.S. 163-278.7A shall register with the State Board of Elections by filing the following forms available on the State Board's website no later than the 10th day following a federal political committee's contribution to a North Carolina political committee:

- (1) CRO-4010 Federal Committee Statement of Organization, which shall report the information described in G.S. 163-278.7(b), Federal ID Number, and type of committee;
- (2) CRO-3500 Certification of Financial Account Information, which shall report the information described in G.S. 13-278.7(b)(8);
- (3) An Organizational Disclosure Report to include the following, unless the federal political committee files reports electronically consistent with 08 NCAC 21 .0106:
 - (A) CRO-4100 Federal Committee North Carolina Disclosure Report Cover, which shall report:
 - (i) the full name, mailing address, phone number, and the NC ID Number assigned to the federal political committee;
 - (ii) the report year, period start date, and period end date for the report;
 - (iii) the full name of the treasurer and assistant treasurer during the period;
 - (iv) the total amount contributed to North Carolina political committees during the period;
 - (v) account information;
 - (vi) date filed; and
 - (vii) an original signature and certification in accordance with G.S. 163-278.32.
 - (B) CRO-4200 Federal Committee Report of Contributions to NC Political Committees, which shall list all contributions to North Carolina political committees made prior to the filing of the Organizational Disclosure Report. The federal political committee shall report the following for each contribution made by or refunded to the federal political committee:
 - (i) the full name, mailing address, and phone number for each recipient of a contribution;
 - (ii) the amount of each contribution;
 - (iii) the form of payment;
 - (iv) the date each contribution was made; and
 - (v) the total sum of all contributions to the recipient during the election;

(b) The treasurer of a federal political committee registered with the State of North Carolina pursuant to G.S. 163-278.7A shall file reports according to the reporting schedule in G.S. 163-278.9. If the federal political committee makes contributions to municipal candidates, the federal political committee must report contributions to municipal candidates according to the reporting schedule in Part 2 of Article 22A. The due date of each report shall be published on the State Board of Elections website.

(c) A federal political committee that shows a cumulative total of more than five thousand dollars (\$5,000) in contributions to statewide candidates for an election cycle, or more than ten thousand dollars (\$10,000) in contributions to non-statewide candidates for an election cycle, shall file reports electronically consistent with 08 NCAC 21 .0106. For each report filed electronically, the treasurer shall sign the CRO-4100 Federal Committee North Carolina Disclosure Report Cover and file the signed original in accordance with Paragraph (d) of this Rule with the State Board of Elections. All other federal political committees shall report on forms provided by the State Board, or may choose to file reports electronically consistent with 08 NCAC 21 .0106. A federal political committee that does not file electronically shall use the following State Board forms available on the State Board's website to file a report:

- (1) CRO-4100 Federal Committee North Carolina Disclosure Report Cover; and
- (2) CRO-4200 Federal Committee Report of Contributions to NC Political Committees.

(d) A report, certification, or other form is considered filed either:

- (1) on the date it is received by hand-delivery during regular business hours at the State Board of Elections;
- (2) on the date it is postmarked by the United States Postal Service or marked with an equivalent marking by a delivery service authorized by G.S. 1A-1, Rule 4; or
- (3) for a disclosure report that is filed electronically, on the date the completed report is emailed to the State Board of Elections at campaign.reporting@ncsbe.gov.

(e) If no contribution is made during a period described in G.S. 163-278.9, the treasurer may certify the committee as inactive consistent with G.S. 163-278.10. An inactive committee shall not be required to file reports so long as the federal political committee makes no contributions. Once a contribution is made, the federal political committee shall resume reporting according to the reporting schedule in G.S. 163-278.9.

(f) Organizational, quarterly, semiannual, and final disclosure reports shall be filed even if no contributions are made by the federal political committee during the period of time covered by the report. A federal political committee may close at any time. Once closed, a committee may cease filing reports. In order to close, the federal political committee shall file the following forms available on the State Board's website:

- (1) CRO-3410 Certification to Close Federal Committee which shall have an original signature and certify that the federal political committee no longer intends to make any contributions to North Carolina political committees; and
- (2) A Final Disclosure Report to include the following:
 - (A) CRO-4100 Federal Committee North Carolina Disclosure Report Cover;
 - (B) CRO-4200 Federal Committee Report of Contributions to NC Political Committees, which shall list all contributions to North Carolina political committees made since the period end date of the last report.

History Note: Authority G.S. 163-278.7A; 163-278.21; 163-278.22;
Eff. May 1, 2020.